



September 20, 2018

Dear Parent/Guardian,

This letter is to inform you that the Ottawa-Carleton District School Board will now be offering School Cash Online as its preferred method of payment for all school fees, including everything from field trips to yearbooks.

School Cash Online helps parents and community members pay school-related fees safely, quickly and easily. By using School Cash Online, you help increase efficiency and security at schools by making payments directly into your school's bank account. This allows teachers and office staff to focus on helping students, and not counting cash. Plus, you get to stay informed of your child's activities and needs!

Powered by KEV Group, the new system puts all of the school fees available to your student online for purchase. Schools post their items and activities through the system and assign the relevant fees to your child/student. You can then choose to purchase these fees online through three different methods, including credit cards. You can also stay informed and keep track of which school fees require your attention.

You are now able to register – a simple task that takes less than five minutes – by visiting <https://ocdsb.schoolcashionline.com>. Visit [www.ocdsb.ca](http://www.ocdsb.ca) if you'd like more information and to view Frequently Asked Questions. Should you encounter any difficulties, you can use the Parent Help Desk at 1-866-961-1803 or email: [parenthelp@schoolcashionline.com](mailto:parenthelp@schoolcashionline.com)

Sincerely,

Steve Jackson,  
Principal  
Woodroffe High School